**Colchester Zoo SEN Home Education Sensory Workshops Booking Form 2025**

To register, complete this form and return it via email to education@colchesterzoo.org.

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| Section One - Your Details |
| Your name (first and last name): |  |
| Email\*: |  |
| Child(s) name: |  |
| Child(s) age: |  |

\*email will be the main method of contact to confirm your booking, and to let you know of any changes, etc.

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| Section Two – Session Registration **(See the Colchester Zoo website for session dates and topics.)** |

Session registration will be based on the order completed registration forms are returned to education@colchesterzoo.org.

We will strive to place you in all workshops you request.

If a workshop is full, we will operate a waiting list.

**All workshops take place on Thursdays at 2:00-2:45pm.**

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| SEN Sensory Workshop Registration |
| Tick to confirm which months you are interested in registering for: |
| January 9th  [ ]   | February 6th [ ]   | March 13th [ ]  | April 24th [ ]  |

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| Please use the space below to indicate any relevant information you would like us to know to help make your experience at the zoo as smooth as possible. (E.g. wheelchair accessible Etc.) |
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| Please ensure you have read and are familiar with the below terms and conditions.I consent to the terms and conditions to register my child(ren) for the Colchester Zoo Home Education Sessions. |

**Your Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Terms and Conditions:**

Please ensure you read the following terms and condition prior to register for the Colchester Zoo Home Education Sensory Workshops.

**Unexpected Circumstances:** Workshops are offered in good faith on the assumption that Colchester Zoo will be open, and visitors will be allowed to attend. Please be aware, that due to potential unforeseen circumstances (e.g. government health restrictions, severe weather events, etc.) there may be unexpected changes to sessions dates and/or topics. Additionally, due to situations outside of Colchester Zoos’ control, as a last resort, workshops may be cancelled. We will endeavour to avoid this wherever possible and strive to keep registrants updated if this occurs.

**Registration:** Participants must be registered prior to the workshop. After your booking form has been received by our education team, you will be sent a confirmation email to the email address you provided confirming your registration for the workshop.

**Age to Attend:** These workshops are open to children between the ages of 4-16 years old. To ensure the smooth running of the workshop, and for the benefit of all participants, we request younger/older children do not attend if they would be disruptive to the rest of the group.

**Adult Supervision:** All children attending sessions must be accompanied by an adult.

**Minimum Class Size:** Colchester Zoo reserves the right to cancel a class, no less than 4 days prior to the first class of the month, if registration is under five participants.

**Maximum Class Size:** Workshops have a maximum of 15 participants with their carers. If a workshop is full, and there is enough interest, we may run a waiting list. If you are on a waiting list you will not be able to attend unless we have cancellations.

**Unattended Sessions:** If you are unable to attend a workshop, please inform Colchester Zoo via email (education@colchesterzoo.org) as soon as possible. This will allow them to contact someone on the waiting list to let them attend. If you repeatedly do not attend workshops you are registered for, without letting the zoo know, you may be removed from future workshops.

**Home Education sessions are free of charge. Registration for workshops** **does not include entry cost to the zoo**. Participants must arrange entry to the zoo separately; either paying entrance price, organising themselves independently into a group of 15 (to qualify for group rates), or using zoo passes (Gold Cards).

**Data Protection:** this form collects your and your child(ren)’s information in order to register you for the Colchester Zoo Home Education Session. Your information will not be used for other purposes. For more information about how we store and protect this data please see our privacy policy at [www.colchester-zoo.com/privacy-policy](http://www.colchester-zoo.com/privacy-policy).